

**Ellesmere Town Hall - Hire Charges from 1st April 2018**

<b>Main Hall</b>	<b>Monday - Thursday</b>	<b>Friday</b>	<b>Saturday - Sunday</b>
8am - 1pm	£27.50	£27.50	£35.00
1pm - 5pm	£27.50	£27.50	£35.00
5pm - 10pm	£40.00	£45.00	£45.00
Before 8am & After 10pm	£10.00 Per Hour	£15.00 Per Hour	£15.00 Per Hour
<b>Daily Rate - Main Hall</b>			
8am - 5pm	£50.00	£50.00	£65.00
8am - 10pm	£90.00	£90.00	£105.00
Before 8am & After 10pm	£10.00 Per Hour	£15.00 Per Hour	£15.00 Per Hour
<b>Hourly Rate - Main Hall</b>			
8am - 5pm	£10.00	£10.00	£10.00
5pm - 10pm	£15.00	£15.00	£20.00
Before 8am & After 10pm	£10.00	£15.00	£15.00

<b>Small Hall</b>	<b>Monday - Thursday</b>	<b>Friday</b>	<b>Saturday - Sunday</b>
8am - 1pm	£17.50	£17.50	£20.00
1pm - 5pm	£17.50	£17.50	£20.00
5pm - 10pm	£20.00	£25.00	£25.00
Before 8am & After 10pm	£10.00 Per Hour	£15.00 Per Hour	£15.00 Per Hour
<b>Daily Rate - Small Hall</b>			
8am - 5pm	£30.00	£30.00	£35.00
8am - 10pm	£50.00	£50.00	£60.00
Before 8am & After 10pm	£10.00 Per Hour	£15.00 Per Hour	£15.00 Per Hour
<b>Hourly Rate - Small Hall</b>			
8am - 5pm	£10.00	£10.00	£15.00
5pm - 10pm	£10.00	£10.00	£15.00
Before 8am & After 10pm	£10.00 Per Hour	£15.00 Per Hour	£15.00

<b>Committee Room</b>	<b>Monday - Thursday</b>	<b>Friday</b>	<b>Saturday - Sunday</b>
8am - 1pm	£12.50	£12.50	£15.00
1pm - 5pm	£12.50	£12.50	£15.00
5pm - 10pm	£15.00	£20.00	£20.00
Before 8am & After 10pm	£10.00 Per Hour	£15.00 Per Hour	£15.00 Per Hour
<b>Daily Rate - Committee Room</b>			
8am - 5pm	£20.00	£20.00	£25.00
8am - 10pm	£50.00	£50.00	£60.00
Before 8am & After 10pm	£10.00 Per Hour	£15.00 Per Hour	£15.00 Per Hour
<b>Hourly Rate - Committee Room</b>			
8am - 5pm	£7.50	£7.50	£10.00
5pm - 10pm	£7.50	£7.50	£10.00
Before 8am & After 10pm	£10.00	£15.00	£15.00

### Ellesmere Town Hall - Hire Charges from 1st April 2018

Small Hall & Committee Room	Monday - Thursday	Friday	Saturday - Sunday
8am - 1pm	£25.00	£25.00	£30.00
1pm - 5pm	£25.00	£25.00	£30.00
5pm - 10pm	£30.00	£40.00	£40.00
Before 8am & After 10pm	£20 Per Hour	£25 Per Hour	£25 Per Hour
<b>Daily Rate - SH &amp; CR</b>			
8am - 5pm	£45.00	£45.00	£55.00
8am - 10pm	£65.00	£65.00	£80.00
Before 8am & After 10pm	£20 Per Hour	£25 Per Hour	£25 Per Hour
<b>Hourly Rate - SH &amp; CR</b>			
8am - 5pm	£15.00	£15.00	£20.00
5pm - 10pm	£15.00	£15.00	£20.00
Before 8am & After 10pm	£20 Per Hour	£25 Per Hour	£25 Per Hour

Whole Hall	Monday - Thursday	Friday	Saturday - Sunday
8am - 1pm	£50.00	£50.00	£65.00
1pm - 5pm	£50.00	£50.00	£65.00
5pm - 10pm	£70.00	£80.00	£80.00
Before 8am & After 10pm	£30 Per Hour	£35 Per Hour	£35 Per Hour
<b>Daily Rate - Whole Hall</b>			
8am - 5pm	£95.00	£95.00	£120.00
8am - 10pm	£160.00	£170.00	£200.00
Before 8am & After 10pm	£30 Per Hour	£35 Per Hour	£35 Per Hour
<b>Hourly Rate - Whole Hall</b>			
8am - 5pm	£25.00	£25.00	£30.00
5pm - 10pm	£25.00	£40.00	£40.00
Before 8am & After 10pm	£30 Per Hour	£35 Per Hour	£35 Per Hour

Additional Charges	
PRS & PPL Licence	£15.00 where applicable
Deposits for Room Hire	£50 refundable damage deposit for parties & large functions.
Art Screen Hire	£1.50 per screen per week or part week.
<b>Bank Holidays &amp; New Year Eve an additional £5 will be charged per session or hour as applicable.</b>	

Concessions on Room Hire	
<b>Registered Charities Fundraising &amp; Charitable Events</b>	<b>20% Discount</b>
<b>(Registered Charity number must be given at time of booking).</b>	

Payment Terms
Invoices will be issued with a 14 day payment period, any late payment will incur a 5% surcharge.
<b>Cancellation by Hirer - Terms</b>
(1) Not less than four weeks before the date of the function the hire charge will be waived.
(2) Less than four weeks, but more than two weeks before the date of the function the hirer will be required to pay 50% of the hire charge.
(3) Less than two weeks before the date of the function, the hirer will be required to pay the full charge